Corporate authors such as companies, government departments and research institutes often have acronyms, e.g. the Australian National Data Service uses ANDS. You can edit the in-text citation to use the acronym instead, but still have the full name appear in your reference list.

To change the company name to its acronym:
1. Click on a corporate author citation in your document, e.g. (Australian National Data Service, 2013)
2. Go to Edit & Manage Citation(s) in the EndNote tool bar in Word. This opens the Edit & Manage Citation(s) window.
3. Select Exclude Author from the Formatting menu.
4. Type the acronym into the Prefix field so that it appears in front of the year. Add a comma, or other punctuation as required by the referencing style. Lastly add a space. EndNote will not add a space between the acronym and the year if you do not.
5. Click OK to close the Edit Citation(s) dialog window, and the in-text citation will now appear in your document with the acronym and year e.g. (ANDS, 2013)